

Notice for Enlistment



ONE Bank

PLC

Corporate HQ, Dhaka

Sealed applications in prescribed forms are hereby invited from bonafide and reputed companies for enlistment in the following categories of with ONE Bank PLC for a period of 01 (one) year from January 01, 2024.

Category – I	Office Stationery (Table Stationeries, Writing Papers, Printing Forms, Registers, etc.)
Category – II	Security Printing (Security Papers, Security Printing, etc.)
Category – III	IT Equipments (Computer accessories / Consumables, CCTV, IP Camera, etc.)
Category – IV	Electrical / Electronics (Goods / Equipments) items Supplying, Repairing & Maintenance.
Category – V	Exterior & Interior (Decoration works, Wooden & Steel Furniture Supply, Iron Safe & Lockers Supply, Repairing Maintenance Works etc.) Architectural / Interior Designing (Consultancy Services).
Category – VI	Signboard & Branding: a) all types of signboard & branding; b) designing of signboard, branding, printing etc.; c) different types of advertisement designing, making, airing etc.
Category – VII	Courier Service (Local and International)
Category – VIII	Vehicle, Repair, Replacement, Maintenance, Fuel, Tyre, Spares, Lubricants etc.
Category – IX	Pot Plant, Drinking Water
Category – X	Third Party Service Provider (Security and Facility Staff Services)
Category – XI	Others (which do not fall under any of the above categories)

Enlistment Form for each category with detailed information may be collected from General Administration Department at Corporate HQ, 2/F HRC Bhaban, 46 Kawran Bazar C.A., Dhaka-1215. For purchasing Enlistment Form(s) for each category a Pay Order (non-refundable) of Tk.1000.00 (Taka One Thousand only) in favor of “ONE Bank PLC” shall be submitted on any working day within office hours till December 12, 2023. The application for enlistment in sealed envelope (mentioning category of participation) must be dropped in the box kept at Corporate HQ address mentioned above within office hours before 4:00 pm on December 14, 2023.

ONE Bank PLC reserves the right to accept or reject any or all the application Form(s) with or without assigning any reasons whatsoever.

Senior Manager
General Administration Department